

Overview and Scrutiny Management Committee

Thursday 29 July 2021 at 1.00 pm

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Denise Fox (Chair), Joe Otten (Deputy Chair), Angela Argenzio, Ian Auckland, Steve Ayriss, Penny Baker, Dawn Dale, Tim Huggan, Mark Jones, Mike Levery, Bryan Lodge, Zahira Naz, Martin Phipps and Mick Rooney

Substitute Members

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

PUBLIC ACCESS TO THE MEETING

The Overview and Scrutiny Management Committee comprises the Chairs and Deputy Chairs of the four Scrutiny Committees. Councillor Denise Fox Chairs this Committee.

- Remit of the Committee
- Effective use of internal and external resources
- Performance against Corporate Plan Priorities
- Risk management
- Budget monitoring
- Strategic management and development of the scrutiny programme and process
- Identifying and co-ordinating cross scrutiny issues

Attending Meetings

Meetings of the Committee are open to the public.

There is an opportunity for members of the public to ask questions and submit petitions under the agenda item 'Public Questions and Petitions'.

As we are still operating under Social Distancing Rules, if you wish to ask a question or present a petition at the meeting, you must submit the question/petition in writing at least 2 clear days in advance of the date of the meeting, by email to the following address: scrutiny@sheffield.gov.uk or by telephone 0114 2056272). This is necessary to facilitate the management of attendance at the meeting and to maintain social distancing. For meetings held on a Wednesday, questions/petitions will need to be received by 9.00 a.m. on the Monday of that week. You will also be asked to provide a contact email and/or telephone number.

Due to health and safety restrictions in place to ensure current social distancing rules in our meeting rooms, we are unable to guarantee entrance to observers, as priority will be given to registered speakers. To observe the meeting as a member of the public, please click on the 'view the webcast' link provided on the meeting page of the website.

The Chair of the meeting has discretion as to how questions and petitions are presented at the meeting and as to whether you are invited to ask your question or present a petition at the meeting or they are read out at the meeting. A response to the question or petition will be given by the appropriate Member or Council officer. If you are not able to attend the meeting, your question/petition may be referred to the appropriate Member, Council officer or organisation and an answer/response will be provided to you.

Where a submitted question or petition cannot be answered because time does not allow, or where a Member undertakes to provide a written answer/response, the written answer/response will be provided to you and will be published on the Council website.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA
29 JULY 2021**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meetings** (Pages 9 - 20)
To approve the minutes of the meetings of the Committee held on 25th March, 19th May and 7th July, 2021
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. The Council's Repairs and Maintenance Service** (Pages 21 - 42)
Report of the Director of Transport, Repairs and Facilities Management
- 8. Work Programme 2021/22**
The Policy and Improvement Officer to report
- 9. Date of Next Meeting**
The next meeting of the Committee will be held on a date to be arranged